



Accounts Receivable Management Specialists

DB#:

CONSUMER COLLECTION ASSIGNMENT FORM

YOUR INFORMATION		DATE:
YOUR COMPANY NAME:		CLIENT NO:
COLLECTION ACTIVITY AUTHORIZED BY:		SIGNATURE:
ACCOUNT DETAILS		
YOUR CUSTOMER ACCOUNT NO.: _____ TOTAL CLAIM: \$ _____ INTEREST RATE TO BE CHARGED: _____ % P/A IS THERE A SETTLEMENT AMOUNT AUTHORIZED IF AN ACCOUNT MAY BE SETTLED QUICKLY? \$ _____ OR _____ % OF THE TOTAL CLAIM ASSIGNMENT TYPE (CHOOSE ONE): <input type="checkbox"/> FINAL NOTICE <input type="checkbox"/> PRE-COLLECT <input type="checkbox"/> FULL COLLECT	DATE OF LAST TRANSACTION / DELINQUENCY: (REQUIRED FOR CREDIT BUREAU REPORTING) DEBTOR'S BANK: _____ ACCOUNT NUMBER: _____ IS THERE A SIGNED CONTRACT? <input type="checkbox"/> YES <input type="checkbox"/> NO DEBT INCURRED BY: <input type="checkbox"/> GOODS PURCHASED <input type="checkbox"/> SERVICES RENDERED <input type="checkbox"/> LEASE <input type="checkbox"/> RENTAL <input type="checkbox"/> OTHER - DETAILS: _____	
CONSUMER (RETAIL) DEBTOR INFORMATION		
FULL NAME OF RESPONSIBLE PARTY:		HOME PHONE NO.:
LAST KNOWN ADDRESS:		WORK PHONE NO.:
DATE OF BIRTH:	SIN NO:	DRIVER'S LICENSE:
FORMER ADDRESS:		EMPLOYMENT INFORMATION:
SPOUSE'S NAME:		SPOUSAL EMPLOYMENT:
RESPONSIBLE FOR DEBT? <input type="checkbox"/> YES <input type="checkbox"/> NO		
OTHER INFORMATION:		

* TERMS AND CONDITIONS – COMMISSIONED COLLECTION SYSTEM ONLY (FOR COMPLETE DETAILS PLEASE SEE SCHEDULE OF COLLECTION TERMS AND FEES) REGULAR COMMISSION WILL BE BILLED AT PREVAILING RATES AND/OR DEDUCTED FROM FUNDS AVAILABLE. THE CREDITOR AGREES TO REPORT IMMEDIATELY, EVERY PAYMENT OR RETURN OF GOODS, MADE TO THE CREDITOR. COMMISSION APPLIES ON ACCOUNTS PAID TO OUR AGENCY OR TO THE CREDITOR AND ON THE VALUE OF GOODS RETURNED TO THE CREDITOR. LEGAL ACTION WILL NOT BE COMMENCED WITHOUT AUTHORIZATION OF THE CREDITOR, UNLESS PREVIOUSLY ARRANGED. ALL COURT COSTS AND LEGAL FEES ARE THE RESPONSIBILITY OF THE CREDITOR. UPON 90 DAYS WRITTEN NOTICE, THE AGENCY AGREES TO RETURN TO THE CREDITOR, ALL ACCOUNTS UPON WHICH NO PAYMENT OR ARRANGEMENTS TO PAY HAVE BEEN MADE.

LEADERS IN ACCOUNTS RECEIVABLE MANAGEMENT SERVICES

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